



Plantation Loan

Document Checklist for commercial growers

Application tips

- All personal information submitted within this form should match exactly with ASIC and your certified proof of identification documents
- If you have any questions please contact our team on 1800 875 675
- The Regional Investment Corporation (RIC) can't start assessing your application until we get all the information we ask for, including attachments from the Plantation Loan Document Checklist below and on page 2

Plantation Loan Document Checklist	Attached	Comments
Emissions Reduction Fund (ERF) Have you considered participation in the ERF to earn Australian Carbon Credit Units?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Enquiries on participating in the ERF should be directed to the Clean Energy Regulator on 1300 553 542 , or enquiries@cleanenergyregulator.gov.au
Plantation Management Plan endorsed by a suitably qualified forestry professional	Yes <input type="checkbox"/>	MUST BE ATTACHED
Financial statements for at least the past three (3) years for all entities associated with this application. These should include accountant prepared: <ul style="list-style-type: none"> • profit and loss statement • balance sheet • depreciation schedules. Note: An application must be supported by the most recent finalised financial statements that are to be no more than 18 months old at the time of the RIC loan assessment.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Taxation returns – The three (3) most recent Taxation returns (business and personal) for all entities and individuals associated with this application. Note: Taxation assessment notices are not acceptable.	Yes <input type="checkbox"/>	MUST BE ATTACHED
If the organisation contains more than three (3) entities supply a diagram structure showing the interrelation of each entity.	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
Australian Taxation Office (ATO) Integrated Client Account Statement (previous 12 months) for all business entities and individuals associated with this application. These can be obtained from your accountant.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Year-to-date income and expenditure including the last complete month for this financial year and a monthly cash flow budget for the remaining months of this financial year.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Monthly cash flow projections (i.e. budget) including: <ul style="list-style-type: none"> • figures for the next financial year, and • future forecasts of cash flow for 3+ years including year in year out budget. Note: A template is available on the website www.ric.gov.au/plantation	Yes <input type="checkbox"/>	MUST BE ATTACHED
Aged creditor list	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
Aged debtor list	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
<i>If Trusts are involved in the business structure</i> – A full (executed, signed and certified) Trust Deed and any amending supplementary deed (executed and dated) for ALL trusts involved in the business structure.	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
Rental Schedule and/or Lease agreement for any land that you or an associated entity leases.	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
Rental Schedule and/or Lease agreement for any land that you or an associated entity own, and have leased to a third party.	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	

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Disclosure of any intended lease and/or rental agreements and/or off-take agreements which you are in negotiation with or are considering. This disclosure is required to ensure we accurately assess your commitments and income.	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
Rates notices for all properties owned	Yes <input type="checkbox"/>	MUST BE ATTACHED
Water licences current copies	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
Group finance lease schedule	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
Group CAPEX schedule	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
<i>For all other loans and other commercial debts (i.e. those not being refinanced) –</i> The borrower's and guarantor's loan account statements for the past 12 months.	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
The borrower's and guarantor's transactional account statements for the past 12 months. This includes overdrafts, trading accounts and 'day-to-day' accounts.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Evidence of Australian citizenship or permanent residency for one or more members of the business.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Certified copies of Proof of Identity documents for all individuals associated with this application. See page 15 of the application form for details.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Certified copies of Verification of Identity documents for all individuals associated with this application (NSW, QLD, SA, VIC and WA only, see page 16 of the application form for details).	Yes <input type="checkbox"/>	MUST BE ATTACHED