



Australian Government



AgBiz Drought Loan

Document Checklist

Application tips

- All personal information submitted within this form should match exactly with ASIC and your certified proof of identification documents
- If you have any questions please contact our team on 1800 875 675
- We can't start assessing your application until we get all the information we ask for, including attachments from the Document Checklist below

AgBiz Drought Loan Document Checklist	Attached	Comments
Financial statements for at least the past three (3) years for all entities associated with this application. These should include accountant prepared: <ul style="list-style-type: none"> • profit and loss statement • balance sheet • depreciation schedules 	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	If you cannot provide financial statements for the past 3 years you must provide a reason why
Taxation returns. The three (3) most recent Taxation returns (business and personal) for all entities and individuals associated with this application. Note: Taxation assessment notices are not acceptable.	Yes <input type="checkbox"/>	MUST BE ATTACHED
If the organisation contains more than three (3) entities supply a diagram structure showing the interrelation of each entity.	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
Australian Taxation Office (ATO) Integrated Client Account Statement (previous 12 months) for all business entities and individuals associated with this application. These can be obtained from your accountant.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Year-to-date income and expenditure including the last complete month for this financial year and a monthly cashflow budget for the remaining months of this financial year.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Monthly cash flow projections (i.e. budget) including: <ul style="list-style-type: none"> • figures for the next financial year, and • future forecasts of cash flow for 3+ years Note: A template is available to download from the online application form.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Evidence to support your eligibility, including being in 'financial need' .	Yes <input type="checkbox"/>	MUST BE ATTACHED
<i>If Trusts are involved in the business structure</i> – A full (executed, signed and certified) Trust Deed and any amending supplementary deed (executed and dated) for ALL trusts involved in the business structure.	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
Rates notices for all properties owned.	Yes <input type="checkbox"/>	MUST BE ATTACHED
<i>For loans being refinanced</i> – Past 12 months bank statements for all loans being refinanced.	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
<i>For all other loans and other commercial debts (i.e. those not being refinanced)</i> – The borrower's and guarantor's loan account statements for the past 12 months.	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
The borrower's and guarantor's transactional account statements for the past 12 months. This includes overdrafts, trading accounts and 'day to day' accounts.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Evidence of Australian citizenship or permanent residency for one or more members of the farm business.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Certified copies of Proof of Identity documents for all individuals associated with this application.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Certified copies of Verification of Identity documents for all individuals associated with this application (NSW, QLD, SA, VIC and WA only).	Yes <input type="checkbox"/>	MUST BE ATTACHED