



Australian Government



Drought Loan

Document Checklist

Application tips

- All personal information submitted within this form should match exactly with ASIC and your certified proof of identification documents
- If you have any questions please contact our team on 1800 875 675
- We can't start assessing your application until we get all the information we ask for, including attachments from the Document Checklist below

Drought Loan Document Checklist	Attached	Comments
A drought management plan . You can complete the details in the online form or attach: your own plan, or the standalone template from our website ric.gov.au/drought#drought-plan	Yes <input type="checkbox"/>	MUST BE ATTACHED
Financial statements for at least the past three (3) years for all entities associated with this application. These should include accountant prepared: <ul style="list-style-type: none"> • profit and loss statement • balance sheet • depreciation schedules 	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	If you cannot provide financial statements for the past 3 years you must provide a reason why
Taxation returns . The three (3) most recent Taxation returns (business and personal) for all entities and individuals associated with this application. Note: Taxation assessment notices are not acceptable.	Yes <input type="checkbox"/>	MUST BE ATTACHED
If the organisation contains more than three (3) entities supply a diagram structure showing the interrelation of each entity.	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
Australian Taxation Office (ATO) Integrated Client Account Statement (previous 12 months) for all business entities and individuals associated with this application. These can be obtained from your accountant.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Year-to-date income and expenditure including the last complete month for this financial year and a monthly cashflow budget for the remaining months of this financial year.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Monthly cash flow projections (i.e. budget) including: <ul style="list-style-type: none"> • figures for the next financial year, and • future forecasts of cash flow for 3+ years Note: A template is available to download from the online application form.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Evidence to support your eligibility, including being in 'financial need' .	Yes <input type="checkbox"/>	MUST BE ATTACHED
<i>If Trusts are involved in the business structure</i> – A full (executed, signed and certified) Trust Deed and any amending supplementary deed (executed and dated) for ALL trusts involved in the business structure.	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
Rates notices for all properties owned.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Water notice current copies	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
<i>For loans being refinanced</i> – Past 12 months bank statements for all loans being refinanced.	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
<i>For all other loans and other commercial debts (i.e. those not being refinanced)</i> – The borrower's and guarantor's loan account statements for the past 12 months.	Yes <input type="checkbox"/> N/A <input type="checkbox"/>	
The borrower's and guarantor's transactional account statements for the past 12 months. This includes overdrafts, trading accounts and 'day to day' accounts.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Evidence of Australian citizenship or permanent residency for one or more members of the farm business.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Certified copies of Proof of Identity documents for all individuals associated with this application.	Yes <input type="checkbox"/>	MUST BE ATTACHED
Certified copies of Verification of Identity documents for all individuals associated with this application (NSW, QLD, SA, VIC and WA only).	Yes <input type="checkbox"/>	MUST BE ATTACHED